

# Brackla Primary School



## **FULL** Annual Report to Parents and Carers

2023-2024

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**Brackla Primary School.**  
Brackla Way, Brackla, Bridgend CF31 2EZ  
Tel: 01656 815570

Headteacher: Mrs. K. John  
Deputy Headteacher: Mrs. J. Davis  
School website address: [www.bracklaprimary.co.uk](http://www.bracklaprimary.co.uk)

Dear parents/carers,

### **Brackla Primary School Governing Body **FULL** Annual Report to Parents 2023-2024**

This is the full Governing Body annual report to parents for the academic year 2023-2024 which has been emailed to all parents/carers and is available on the website and on request to the school.

Under the School Standards and Organisation (Wales) Act 2013 (the Act) the Governing Body is no longer required to hold a meeting for the purpose of discussing the attached report. However, under this legislation, if a Governing Body receives a petition from parents of registered pupils at the school requesting that a meeting takes place this request must be acceded to if the following conditions are met:

- The petition contains the signatures of (either) ten percent of the parents of registered pupils or thirty of the parents of registered pupils at the school (whichever is the lower number).
- The meeting must be for the purpose of discussing a matter relating to the school.
- Should meetings be requested/held there will be no more than three meetings held during the school year in which the (initial) petition is received.
- There are enough school days remaining in the school year for the meeting to be held in line with the requirements of the Act.

Should a meeting be held it will be open to all parents of registered pupils at the school, the Headteacher and other persons invited by the Governing Body.

Yours sincerely

Mrs J Czajkowski  
Chair of the Governing Body

## **Introduction from the Chair of the Governing Body.**

I am delighted to present the annual report to parents/carers as the *Chair of Governors*.

The *Governing Body* are very proud of our school and the learning experiences all pupils receive. We believe that all pupils are provided with learning opportunities to engage in their learning and benefit from a wide range of enrichment and extra-curricular activities.

Within this report you will find a summary of key information relating to the working practices and procedures at the school, which I hope you will find informative. The school received a very positive report following the Estyn inspection in January 2024, which you can read about on page 8.

I would like to extend my thanks to the staff, governors, parents and carers for all they do to support the work of the school and look forward to another successful year in Brackla Primary School.

Mrs J Czajkowski

*Chair of Governors*

## The Governing Body 2023-2024

Chair of Governors: Mrs J Czajkowski (c/o Brackla Primary School, Brackla Way, Brackla, Bridgend, CF31 2EZ)

Vice Chair of Governors: Mr P Hayter

The Governing Body and the Headteacher share responsibility for the strategic management of the school, acting within the framework set by national legislation and by policies of the Local Authority (LA). While the LA is the employer of staff, the Governing Body and Headteacher have separate and particular responsibilities for the selection and management of staff. The internal management of the school is the responsibility of the Headteacher.

The full Governing Body meets at least once a term, usually more frequently. In addition, sub-committees meet regularly to discuss specific issues. They report to the full Governing Body for formal ratification of proposals.

The minutes of Governing Body meetings are available from the clerk to governors: Mrs Simone Delaney of School Governance Solutions.

Name	Type	End date
Mrs A Morris	Local Authority	17.10.26
Mrs A Williams	Local Authority	11.06.28
Mrs J Spratling	Local Authority	16.10.27
Vacancy	Local Authority	
Mrs J Czajkowski	Community	20.12.27
Cllr C Cadogan	Community	10.12.27
Mr P Hayter	Community	16.11.26
Mrs R Kelland	Community	14.06.27
Mrs E Simmons	Community	12.06.28
Mrs S Brewer	Parent	18.05.27
Mrs E Lewis	Parent	20.10.26
Ms K Evans	Parent	19.11.25
Ms C Mowbray-Harwood	Parent	01.10.24
Mrs S Davies	Parent	21.05.28
Mrs S Whelan	Teaching staff	03.12.24
Mrs J Davis	Teaching staff	15.06.25
Mrs D Thompson	Non teaching staff	12.09.26
Mrs K John	Headteacher	N/A

Clerk to the governors: Mrs S Delaney (School Governance Solutions)

## **School Staff for 2023/2024**

Headteacher: Mrs K John

Deputy Headteacher: Mrs J Davis

Senior Management Team: Mr S McNamara; Mrs A Baldrige, Mr Still

**Class teachers:** Mrs A Baldrige, Miss J Helm, Mrs I Delgado, Mr S McNamara, Miss S Pavitt, Mrs T Hayter, Mrs S Whelan, Mrs A Driscoll, Mrs C Martin, Miss A Bartle, Mrs A Stephens, Mr G Still.

**Support staff:** Mrs H Vincent, Miss L Thomas, Mrs D Thompson, Mrs N Morgan, Mrs A Robinson, Mrs J Szarlat, Mrs M Drummond, Mrs L Williams, Mrs L Richards, Mrs S Robinson, Mr C Williams, Mrs N Hunter, Miss K Davies, Miss N Steel, Mrs J Charles, Mrs L Davies, Mrs L Jones, Mrs E Apsee.

**Special Needs Support Assistants (SNSA):** Mrs L Davies Pyne, Mr S Bird, Mrs D Wassilew, Miss C Bowden.

**Additional Learning Needs Coordinator:** Mrs A Baldrige

#### **Non-teaching staff**

**Administration staff:** Mrs D Lewis

**Site supervisor:** Mr M Sobocinzki

**Catering Staff:** Mrs Y Powell, Mrs S Dobbs,

**Lunchtime supervisors:** Mrs B Cox, Mrs C LeBreuilly

Brackla Primary School is an English medium school.

#### **Our Vision for Brackla Primary School**

Brackla Primary School is a community with a common purpose and everything that we do relates to our vision 'Hapus.' Our children, families, staff and governors have agreed that our school should be a safe and caring environment where learning is at the heart of all that we do. Our vision was reviewed with all stakeholders during the year and a set of keywords agreed to illustrate it.

In order to implement our vision, our mission is to:

- Strive to set high standards for our children.
- Develop their confidence to achieve their full potential in all areas of learning.
- Foster potential partnerships, where parents are seen as partners in the learning process.
- Help our pupils to understand the joy of learning for life.

**H** **Happy and Healthy** (engagement, relationships, confidence, enthusiasm, friendship)

**A** **Aspirational and Active** (inspirational, independent, understanding, challenge, creative)

**P** **Positive and Patient** (recognition, encouragement, listening, empathy, praise)

**U** **United and Understanding** (teamwork, diversity, forward thinking, kindness, collaboration)

**S** **Supportive and Successful** (resilience, problem solver, partnership, respect, achievement).

#### **Our school motto:**

'Hapus ynghyd dysgu o hyd'

'Happy together learning forever'

### **School Aims**

- To provide an inclusive and stimulating environment in which children, staff, families and visitors feel safe, welcome and valued, ensuring that wellbeing is at the heart of everything we do.
- To encourage and provide opportunities for the children to value the history, culture and language of Wales as well as learning about the diversity of the wider world.
- To empower pupils to find their voice for success in school and in life.
- To provide an inspiring, challenging and creative curriculum through purposeful experiences & opportunities to prepare children for the modern world.

### **Election of Parent Governors**

When a vacancy arises on the Governing Body for a parent representative, the school will inform all parents/carers of the vacancy and will make the necessary arrangements for the consequent election. Every parent/carer of a registered pupil at the school will be entitled to stand as a candidate and to vote at the election, and will be given the opportunity to do so. Each parent/carer will be provided with information, which will indicate the application process, to be returned to the school by a set date. Elections will be by secret ballot.

There is currently 1 Local Authority vacancy.

### **Previous Annual Meeting**

There were no meetings held during the course of the year. Should any parent/carers wish to request such a meeting please contact Mrs John at the school where further information will be provided.

### **How do leaders and school governors promote school improvement?**

At Brackla Primary School leaders have the children's safety, welfare and learning at the forefront of all decision-making. Each member of staff and each governor is a leader of at least one aspect of the school's life, working as a team to improve learning and to raise standards. Pupil voice, through Brackla Pupil Senedd and parent/carer consultation and surveys mean that the whole school community is part of the consultation and decision-making process. The Headteacher works with all aspects of the school community to identify priorities, plan and action developments for these and to closely monitor outcomes. The Governing Body monitors school improvement priorities through visits to the school for meetings and learning walks, scrutiny of documentation and ensures that a rigorous performance management of the Headteacher and staff is adhered to. The 'Team' ethos at Brackla Primary School is key to the successful learning of all of our children.

### **School Development Plan**

Our school development plan contains a wealth of information outlining what our long-term strategic priorities are and details of activities that we are undertaking to help improve provision during the academic year. The priorities for 2023-2024 were:

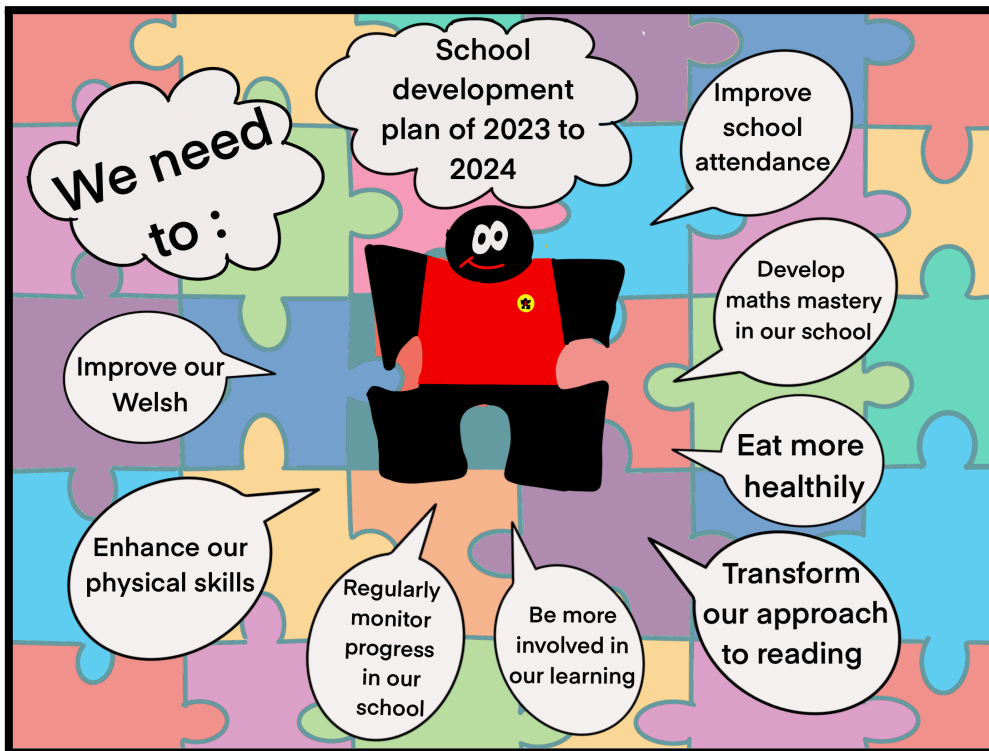
1. To further develop a range of highly effective pedagogical approaches to teaching in order to maximise progress across all Areas of Learning and Experience (AOLE).
2. To **refine** an engaging curriculum that meets the needs of all our learners, that is appropriate to our context, and focuses on high quality learning and teaching.

3. To further strengthen effective and efficient school improvement with a clear focus on governance, performance management processes, and monitoring and evaluation, ensuring high quality learning and teaching for all.

Good progress was made against all priorities.

### **Pupil Friendly School Development Plan**

Members of the Senedd worked with Mrs John to create a pupil friendly School Development Plan for 2023-2024.



### **Data**

There is no requirement to report attainment data.

### **Estyn Inspection January 2024**

The school was inspected by Estyn at the end of January, and a copy of the full report along with a summary can be found on our website Estyn report on BPS website [Estyn report on website](#).

The report highlights and recognises many strengths including:

- Brackla is a happy and welcoming school, where pupils and staff feel cared for and thrive;
- The quality of teaching across the school is consistently good;
- Staff place a strong emphasis on supporting the wellbeing of all;
- Most pupils, including those with additional learning needs, engage well in their learning, make good progress and achieve well;
- Nearly all pupils show pride in their school and feel safe because of its nurturing and caring ethos;
- Nearly all pupils behaviour in class, when working in break-out areas and learning outside is exemplary;

- Outdoor learning is a strength of the school;
- Nearly all pupils have positive attitudes to learning;
- The curriculum builds successfully on pupils' knowledge, skills and experiences as they move through the school;
- The positive relationships between staff and pupils and among the pupils themselves are a strong feature of the school;
- Staff have excellent working relationships with pupils, and as a result the behaviour is exemplary;
- The provision for pupils identified as having ALN is excellent;
- Staff promote a highly robust culture of safeguarding, ensuring the welfare of all is a priority;
- The Headteacher provides excellent leadership. She is supported by a highly effective leadership team;
- The school engages and communicates well with parents and carers, who feel that they are listened to;
- Governors provide effective support and challenge to the school.

### Attendance (Reception - Year 6)

	Autumn 2023	Spring 2024	Summer 2024
Whole school	93.6%	92.2%	92.9%
Authorised absence	4.9%	6.5%	5.6%
Unauthorised absence	1.5%	1.3%	1.5%
Whole year (September 2023- July 2024)	92.7%		

### Number on roll

Brackla Primary School is a mainstream primary school where most of the children come from homes where English is spoken. Admissions are made in line with Bridgend County Borough Council's admission procedures. Our published admission number (PAN) is 45 per year group, which determines the number of places available. The school roll fluctuates throughout the year, however, the numbers as of July 2024 were:

	Autumn 2023	Spring 2024	Summer 2024
Full time nursery	45	44	42
Part time nursery	-	7	13
Reception - Yr 6	293	288	293
Total	338	339	348

## Session Times

### Weekly Teaching Time

DfEE Circular 7/90 sets out the following suggested minimum weekly teaching times as a guide for schools:

Progression Step 1: 21 hrs

Progression Steps 2 and 3: 23 hrs 30mins

While the above guidance does not outline the standard minimum hours to be operated by schools, it stands as non-statutory guidance and has advisory status only.

### Reception - Year 3

In Reception- Year 2, we teach for a total of 23 hrs 35 minutes per week (60 minutes have been taken out for collective worship; 7 hrs 30 minutes have been taken out for lunch and playtime).

### Years 3-6

In Years 3-6, we teach for a total of 24 hrs 50 minutes per week (60 minutes have been taken out for collective worship; 6 hrs 15 minutes have been taken out for lunch and playtime).

## Class Organisation

Under a formula worked out by the authority based on the physical size of the school, we are able to offer up to 45 places in each year group. Our Nursery - Year 2 classes are under 30 at the start of the year in line with Welsh Government guidelines. In line with the Curriculum for Wales, the school is organised into:

- Progression Step 1: Nursery - Year 1
- Progression Step 2: Year 2-4
- Progression Step 3: Years 5-6

## Autumn Term Achievements

- The school achieved the Bronze Cymraeg Campus award for demonstrating their commitment to developing Welsh second language and heritage;
- **33** new pupils joined the school (28 nursery, 5 reception - year 6);
- School trips included Kenfig Nature Reserve, Porthcawl, Tremains Woods
- Over **£1864** saved with the Super Savers club with Bridgend Credit Union;
- Theme weeks included anti bullying week and online safety week;
- Nessa, our reading dog has supported **11** children this term;
- Over **240** children went to Pinocchio pantomime in Port Talbot;
- **94%** of parents/carers attended progress meetings with their child's class teacher either in person or by telephone;
- Over **350** family members attended the 4 Christmas concerts held;
- Visitors to the school included: PC Macdonald, Samba workshop,
- Many children attend karate sessions, with **18** of them passing their Cobra grading and 5 passing their Shotokan grading;
- **160** parents/carers responded to a survey identifying strengths and areas for development;
- **10** Year 6 pupils have been trained as Digital Heroes and will be supporting residents in Bryn-y-Cae Care home with using technology in the new year;
- Community events included garden maintenance in the local care home, litter picking in

Brackla, donating socks and chocolates to the local homeless;

- Over **115** children participated in 2 samba workshops;
- Feedback Friday was introduced providing pupils with opportunities to reflect on their own learning and progress;
- Many family members attended an open afternoon for Progression Step 2 classes (2H; 2/3P; 3/4M and 4B);
- Extra curricular activities have included tag rugby, netball, karate, football, ProCreate, active Fun, Rangers and French;
- Fundraising activities included: Children in Need (**£405**);
- Whole school audits include General Data Protection Regulations (GDPR); safeguarding; compliance; health and safety and a fire risk assessment;
- Family engagement activities included Positive Parenting workshops, wellbeing workshops, information sessions on reading and maths and stay and play;
- BOOST activities this term have included Pitched Percussion, Park Run, Rock, Paper, Scissors (origami), Rook and Roll (chess and Garageband), Urdd, Crazy Crafts, Bricks and Pieces (LEGO), board games and meditation, ball skills, gardening, Local Heroes, BEEPS Radio, upcycling and Rockin' Resin;
- Staff professional development has included first aid, Family Thrive; safeguarding, Team Teach, mentoring, Welsh, Voice 21 (oracy) and Real Dance;
- Harvest week promoted the use of our school Panti, with donations of items to support our school Pantri;
- Our rights and values were revised by the Senedd in line with our school context and vision;
- Christmas activities included: Santa's Grotto, the Christmas fayre, visit to the panto, discos, Christmas jumper day and Christmas lunch.

### Spring Term Achievements

- **9** new pupils joined the school, making our current on roll number 339;
- Whole school attendance for the spring term was **92.13%**;
- Highest class attendance with **96.16%** is 2/3P;
- **77** pupils had 100% attendance during the spring term;
- The school was inspected by Estyn and the report will be published on 3rd April;
- The school achieved it's **6th** Platinum Eco flag;
- The whole school topic was 'World of Change' and had a Humanities focus;
- **88** children went on a school trip which included St Fagans and the Big Pit;
- **110** children received a Headteacher Award this term;
- **98%** of parents/carers attended a parent meeting with their child's class teacher (64% face to face appointments, 34% telephone calls);
- **20** students from Swansea University attended a professional learning event on outdoor learning facilitated by Mr Williams, Mrs Davis and a group of year 5 and 6 children;
- **£867.67** has been saved by Super Savers this term;
- A 'Think outside the lunchbox' video was created with cluster schools and shared with families;
- The Nursery looked after **10** chicks through the Living Eggs Nursery;
- All children took part in a whole school Jambori and **40** year 6 children participated in a cluster Jambori;
- Senior staff reviewed the progress of all **339** pupils;
- **19** year 5 and 6 children took part in a district football tournament;
- Fundraising for Comic Relief raised **£216.27**;

- School fundraising included Easter and Valentine's discos which support the provision of BOOST resources and transport costs;
- Whole school theme weeks/days included online safety, Welsh week and World Book Day;
- Visitors to the school included Bridgend Male Choir, the fire service, PC Macdonald and Ewan Drummond (Park Ranger) and Jinx (biosecurity dog);
- Workshops included the Size of Wales, creating bird boxes;
- 500 trees were planted by the children and Groundwork Wales along the perimeter fence;
- Family engagement activities included: Maths for parents with Bridgend College; ALN with Bridgend College; Non Violence Resistance with Early Help; playing and learning at home and stay and play;
- An exhibition to showcase pupils work on 'Devastating Disasters' was well attended by families in 4/5H, 5/6S and 6S;
- Over 250 children took part in BOOST activities this term which included: rock choir; Frego (French and LEGO); paintballing (painting and ball skills); 'appy and active (apps and physical games); farm to fork; papier mache; show business; photography; sign language to name a few;
- The Pantri continues to support an increasing number of families;
- Children in 2H; 2/3P; 3/4M and 4B put on a performance for their families based on the whole school topic which was very well attended;
- Community work this term included: litter picking around Brackla; helping conservation projects with Tremains Woodland Rangers and offering a helping hand in Bryn-y-Cae residential home.

### Summer Term Achievements

- 92.85% attendance for the summer term;
- 46 children received a 100% attendance award for the summer term;
- 9 children received a 100% attendance award for the whole year;
- 14 new children joined us this term;
- 96% of parents/carers attended meetings with their child's class teacher this term;
- Theme weeks/events included Wales Outdoor Learning Week; Coronation BOOST
- £160 raised for Bags to School. Other fundraising activities have included a film night, disco, summer raffle and summer fayre;
- 29 children attended a 4 days residential trip to Gorwelion;
- £150 raised by the Brackla Rangers bike and scooter wash and donated to the Tremains Woodland Rangers;
- 6 of the Rangers participated in an overnight summer camp in the school;
- BOOST activities this term have included: art attack, beach buddies, ukuele, cookery, dance, wildlife heroes, photography, jewellery design, basketball and first aid.
- Workshops included: Bumbles of Honeywood (entrepreneurship); Technocamps (coding); recycling; wellbeing and sports science;
- Sporting events have included 2 football tournaments and an athletics day;
- Visitors to the school have included: Welsh Government Minister Sarah Murphy; Cabinet member for Education Cllr Martyn Jones; Swansea University science department, Rachael Kelland (Brackla Tabernacle) and the Bridgend Library Service;
- Whole school events have included: an outdoor learning theme week; 'La Fete Francais'; sports day and book fayre;
- Community events have included Brackla Fun day and community litter picks;
- Over 340 children have been on a school visit, which have included: Margam Park; Trecco Bay;

Rest Bay; Merthyr Mawr; Bryngarw Park and Newbridge Fields;

- Over **140** children participated in an athletics coaching session in Newbridge Fields;
- Extra curricular activities this term which included: karate; Rangers; dance; football, Spanish and netball;
- Sessions for families included: sports day and the summer festival; maths 4 parents and Family Thrive;
- Staff training has included assessment, wellbeing, Thrive, Additional Learning Needs, diabetes, design and technology, maths and digital technology;
- Transition events have included: inductions for new nursery families; nursery home visit visits to secondary school; attendance at a drama performance; Helping Hands (additional transition visits); head of year visits; wellbeing lesson; humanities lesson and a visit to the Brynteg science lab;
- The school has shared practice with other schools on outdoor learning; independent learning; diversity and Languages, Literacy and Communication.

### **How do we make sure our pupils are healthy, safe and well-supported?**

We prioritise the health, safety, and wellbeing of our pupils through a comprehensive approach that fosters a supportive and nurturing environment. Our dedicated staff are trained in safeguarding procedures, ensuring that every pupil feels safe and secure within our school community and any concerns are addressed promptly. We implement robust policies to promote good behaviour and prevent bullying, creating a positive atmosphere where pupils can thrive. Our Family Engagement Officer works closely with families, providing vital support to those facing social and economic challenges, ensuring that all pupils have access to the resources they need. Additionally, we offer a range of programmes that promote healthy lifestyles, including physical education and mental health awareness, empowering our pupils to make informed choices about their well-being. Together, we strive to create an inclusive environment where every pupil is valued and supported, enabling them to reach their full potential.

### **What activities and options are available to pupils?**

There are a range of activities available to pupils over and above the Curriculum for Wales. We are always seeking to improve and enrich our provision to develop children's enthusiasm for learning. This includes the use of and development of literacy, numeracy and digital skills across the curriculum. Visits out and visitors in are widely used to support the curriculum and to make learning relevant to our children. This includes linking with our local and wider community. Our Boost Enrichment Programme plays a vital role in enhancing pupil engagement, wellbeing, and interest in a diverse range of activities. This programme is designed to provide pupils with enriching experiences that extend beyond the curriculum, fostering a love for learning new skills, exploring interests and building confidence.

### **What does our curriculum look like?**

The Curriculum for Wales became statutory for schools in Wales in September 2022. Underpinning the curriculum are the four purposes which are at the heart of learning and teaching. We are supporting our children to become:

1. **Ambitious, capable learners** ready to learn through their lives;
2. **Enterprising, creative contributors**, ready to play a full part in life and work;
3. **Ethical, informed citizens** of Wales and the world;
4. **Healthy, confident individuals**, ready to lead fulfilling lives as members of society.

Our curriculum is thoughtfully designed to provide a rich and engaging learning experience that meets the diverse needs of our pupils. Aligned with the Curriculum for Wales, our curriculum emphasises a holistic approach to education, integrating all Areas of Learning and Experience (AOLES) and cross cutting themes. Our bespoke curriculum reflects the unique context of our school community, incorporating local themes and cultural elements to make learning relevant and meaningful. We prioritise experiential learning through hands-on activities, outdoor learning, and community involvement, ensuring that pupils not only acquire knowledge but also develop a love for learning. By fostering a supportive and inclusive environment, we aim to empower every pupil to reach their full potential and become active, engaged citizens.

### **How do we promote the Welsh Language?**

It is important that the children of Brackla Primary School are taught Welsh as a second language. It enriches their knowledge and understanding of the culture and heritage of Wales. It develops their personalities and ability to contribute to the community giving them a sense of place and identity. We recognise that very few children at Brackla Primary School speak Welsh at home and that school is often their only contact with the language and culture of Wales.

The aims of teaching Welsh are:

- to develop pupils' knowledge, understanding and skills within an integrated programme of speaking and listening, reading and writing;
- to create a Welsh ethos within which to promote the teaching of the Welsh language;
- to create opportunities for children to enjoy the rich heritage of Wales;
- celebrate the traditions and culture of Wales.

### **How are we working with families?**

The school values the contribution of families and the community, and aims to involve them in decisions about the future of the school.

Family engagement work during the year consisted of: Positive Parenting workshops; wellbeing workshops; Stay and Play; information sessions on maths and reading, Non Violence Resistance and Early Help; playing and learning at home, maths 4 parents (delivered by Bridgend College) and running our food 'Pantri.'

Communication with families plays an important role in Brackla Primary. The school has a variety of methods to share information, seek thoughts and opinions and celebrate success. These include weekly newsletters [Weekly newsletters](#); website [School website](#), email, texts, Twitter and Seesaw.

### **How are we working with the community?**

We have developed strong partnership links with a variety of organisations including Bridgend College, NSPCC, Flying Start, police service, fire service, FareShare, Foodbank, Treamins Wood Woodland Rangers, bryn-y-Cae Care Home, Employability, Brynteg Comprehensive, Archbishop McGrath Comprehensive and the school health service.

### **Strategic Equality Plan (SEP) [Accessibility Plan 2022-2026](#)**

This four year plan was formed in December 2022 and approved by the Governing Body. The Governing Body has set out its commitment to equality and diversity in this plan and it will continue to do all it can to ensure that the school is fully inclusive to pupils and responsive to their needs. The Governing Body:

- Seeks to ensure that people are not discriminated against when applying for jobs at our school;
- Takes all reasonable steps to ensure that the school environment gives access to people with disabilities and also strive to make communications as inclusive as possible for families and pupils;
- Ensures that no child is discriminated against whilst in our school.

In order to meet its reporting responsibility, the Governing Body reports on the progress of the SEP annually as part of its Governor's report to parents.

The school is working to improve the following areas:

- Reduce Gaps in attainment between boys and girls and between other protected groups as identified in local data;
- Implement new Welsh Government Bullying Guidance and reduce identity-based bullying in schools;
- Improve access to information and physical access to schools and other learning settings for pupils, parents/carers and staff;
- Raise awareness of equality and diversity issues among pupils, staff and governors.

### How are we working towards mitigating the impact of poverty?

A 'price of pupil poverty' audit was undertaken and an action plan created to support the cost of living crisis. Actions included promoting healthy eating, looking at the cost of the school day and re-establishing Breakfast Club. The school supports families with the cost of living crisis in a variety of ways including:

Boost (activities, resources, transport costs paid for) 	Trips: subsidised by the school 	Free after school clubs
Limited number of charities supported	Free school meals for all children 	Pantri: open to all families
Free Breakfast Club 	Uniform recycling	No logos expected on uniform 
Family Engagement Officer to support with forms/grants	Information sessions e.g. Employability, Citizens Advice, Early Help etc.	Swimming sessions paid for (hire of the pool, instructors and transport) 
Fundraising events spread out over the year	Chromebooks and iPads in every classroom 	Topic workshops: e.g. Medical Mavericks, Samba, drama
Monthly FEO newsletters with information on local foodbanks, free events etc.	Weekly Super Savers scheme (Bridgend Credit Union)	Outdoor Learning: Hot dogs, s'mores, weaving etc. 
Workshops for families, e.g. employability, Early Help, Citizen's Advice 	Weekly Snack Shack redistributes milk and fruit	Christmas jumper recycling 

Expenditure Statement: April 2024

Bridgend County Borough Council

Cost Centre: 4308  
Based on: 337.08

Run for Period 12 2023/2024 on 14/05/24

School: Brackla Primary  
Budget allocation: £1,432,732

	Budget	Expenditure to period 12 as at 13/05/24	Budget committed as at 13/05/24	Projected Expenditure	Spend of budget
<b>Employee Related Expenses</b>					
AA	TEACHING STAFF	865,800	902,686	902,686	83.00%
CD	SUPERVISORY ASSISTANTS	8,500	9,428	9,428	0.66%
CJ	SPECIAL NEEDS SUPPORT ASSISTANT	12,000	12,698	12,698	0.89%
LG	SENIOR LEARNING SUPPORT OFFICERS	31,900	34,160	34,160	2.38%
MB	SCHOOL CLERK	31,900	34,928	34,928	2.44%
MC	LEARNING SUPPORT OFFICERS	381,900	410,331	410,331	28.64%
MS	SCHOOL SITE MANAGERS	38,600	43,281	43,281	3.02%
MX	COVER SUPERVISORS	58,500	60,198	60,198	4.20%
WA & XX99	SUPPLY COVER AND AGENCY STAFF	15,000	6,308	6,308	0.44%
WA09	MUTUAL FUND SLA	18,000	26,319	26,319	1.84%
XX70	STAFF TRAINING	3,000	3,289	3,289	0.23%
XX91	GRATUITIES	-	638	638	0.04%
<b>Total Employees</b>		<b>1,465,100</b>	<b>1,544,261</b>	<b>1,544,261</b>	<b>107.78%</b>
<b>Premises Related Expenses</b>					
1005	REPAIRS & MAINT (DELEG'D)	10,000	11,611	11,611	0.81%
1101	MAINTENANCE OF GROUNDS	4,000	4,634	4,634	0.32%
1202	GAS (EXCLLPG)	19,000	16,533	16,533	1.15%
1203	ELECTRICITY	40,290	40,117	40,117	2.80%
1302	PREMISES HIRE	3,000	3,075	3,075	0.21%
1401	BUSINESS RATES	22,024	1,453	1,453	0.10%
1501	WATER	7,000	4,981	4,981	0.35%
1611	FIRE RELATED FIXTURES	500	-	0	0.00%
1701	CONTRACTOR PAYMENTS	40,300	40,032	40,032	2.79%
1711	CLEANING MATERIALS (BUILDING)	3,600	3,535	3,535	0.25%
1721	PREMISES RELATED COSTS	1,100	1,052	1,052	0.07%
1805	SPECIAL PERILS INSURANCE	600	1,191	1,191	0.08%
<b>Total Premises</b>		<b>151,414</b>	<b>128,214</b>	<b>128,214</b>	<b>8.96%</b>
<b>Transport Related Expenses</b>					
<b>Total Transport</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>Supplies and Services</b>					
3005	EQUIPMENT INSURANCE	4,700	9,410	9,410	0.66%
3021	LICENCES (NON VEHICLE)	1,200	1,186	1,186	0.08%
3050	CAPITATION (ME)	30,000	42,404	42,404	2.96%
3053	CAPITATION	15,000	12,976	12,976	0.91%
3202	SCHOOL MEALS	46,172	49,531	49,531	3.46%
3606	INTERNAL FEES	-	7,509	7,509	0.52%
3620	POLICE CHECKS	700	494	494	0.03%
3780	PERSONNEL SLA	3,795	3,795	3,795	0.26%
3785	CLERK OF GOVERNING BODIES	800	895	895	0.06%
3864	PURCHASE LEDGER SLA	800	994	994	0.07%
3865	CORPORATE LANDLORD SLA	11,500	11,466	11,466	0.80%
3866	MATERNITY SLA - SCHOOLS	3,000	6,067	6,067	0.42%
3875	SCHOOLS LEGAL SLA	1,300	1,300	1,300	0.09%
3876	CARETAKINGS SLA	1,045	1,045	1,045	0.07%
3877	FINANCE SLA	2,841	2,841	2,841	0.20%
3878	I.T. SLA	12,500	14,597	14,597	1.02%
5226	WASTE DISPOSAL CHARGES	3,500	4,253	4,253	0.30%
6802	COMPUTER COSTS: GENERAL	3,000	690	690	0.05%
6803	POSTAGES	500	21	21	0.00%
6804	TELEPHONE CHARGES	3,200	708	708	0.05%
6810	MOBILE TELEPHONES	90	62	62	0.00%
6821	PHOTOCOPYING	4,000	4,424	4,424	0.31%
6871	LIABILITY INS'NCE	390	226	226	0.02%
7301	NON IT EQUIP OPERATING LEASES	4,000	5,430	5,430	0.38%
<b>Total Supplies and Services</b>		<b>153,033</b>	<b>182,311</b>	<b>182,311</b>	<b>12.72%</b>
<b>Total Expenditure</b>		<b>1,769,547</b>	<b>1,854,786</b>	<b>1,854,786</b>	<b>129.46%</b>
<b>Estimated Income</b>					
8003	WG NON DIRECT FUNDING	(244,838)	(137,178)	(137,178)	-9.57%
8007	GOVERNMENT GRANTS	(29,591)	(174,808)	(174,808)	-12.20%
8242	OTHER CONTRS. ETC.	(18,271)	(28,029)	(28,029)	-1.82%
8311	SCHOOL MEALS SALES	-	(14,416)	(14,416)	-1.01%
8755	SUPPLY COVER	-	(2,475)	(2,475)	-0.17%
<b>Total Estimated Income</b>		<b>(290,700)</b>	<b>(354,906)</b>	<b>(354,906)</b>	<b>-24.77%</b>
<b>Brackla Primary</b>					
Budget Allocation		1,432,732			
Estimated Income		354,906			
Underspend (+) or Overspend (-) in prior year		114,431			
Total Amount Available		1,902,069			
Total Estimated Expenditure		1,854,786			
Estimated Credit/Debit		47,282		Percentage of estimated balance against budget is	3.30%

## **Health and Safety/Premises**

A range of risk assessments are in place to identify and mitigate any potential hazards. The Premises Manager works highly effectively to ensure our indoor and outdoor environments are maintained to a high standard. Termly emergency evacuation procedures are practised, ensuring that both staff and pupils are well prepared in case of an emergency. There were no significant works to the school in 2023-2024.

## **Healthy eating and drinking**

All pupils in Nursery - year 2 have milk every day and are able to bring fruit in from home for a snack. All children are encouraged to drink water (which is readily available) throughout the day. Universal free school meals were rolled out to children in Nursery - Year 5 (Year 6 from September 2024), with meals being provided by BCBC Catering Services following Welsh Government guidelines.

## **Additional Learning Needs (ALN)**

Mrs Baldrige is the school's ALNCO and Mrs J Davis is the named governor for additional learning needs. The school liaises with a range of specialists in addressing the difficulties pupils with ALN face. The school has liaised with the LA educational psychologist, speech therapy, health visitors and the behaviour and communication team from the LA, to ensure that pupils receive the appropriate support for their varying needs.

There are disabled toilets, a lift and disabled parking spaces.

## **Governor Activities**

The governors have attended termly meetings. Other governor activities include committee meetings (finance, staffing, policy review), School Development Plan link meetings and recruitment of staff.

## **Governors' Expenses**

No member of the Governing Body submitted a claim for expenses to enable them to undertake their duties in 2023/2024.

## **Complaints**

The governors sincerely hope that any concerns and problems can be addressed through discussion with the Headteacher and staff. However, if there are issues that cannot be resolved with the teacher/senior member of staff/Headteacher, then a copy of the school's complaints policy is available on the school's website and from the school on request.

## **Toilet provision in the school**

The school has toilet facilities for both boys and girls jointly in the nursery, reception and year 1 areas. There are separate toilet facilities for boys and girls in years 2-6. Each toilet has washbasins, liquid soap and hand driers. The toilets are cleaned thoroughly daily by Bridgend County Borough Council contract cleaners and at other times if required.

Currently we have:

2 disabled children's' toilets; 1 unisex toilet (nursery); 4 boys' toilets, 4 girls' toilets; 5 staff toilets, 1 disabled adult toilet.

## Where did our year 6 pupils go?

Brynteg Comprehensive	Archbishop McGrath Comprehensive	Pencoed Comprehensive
28	10	2

## Staff Professional Development

Throughout the year all staff have undergone a structured programme of professional development linked to the school development plan. This has been led by staff and the Senior Management Team. (SMT). Each year schools must allocate six days to staff training (INSET) and they have all been used to support aspects of the School Development Plan and self-evaluation activities. Partnership working with others has also been an aspect of professional development in collaboration with other schools.

## How are we working with other schools and organisations?

We actively collaborate with other schools and organisations such as Swansea University to enhance our collective approach to learning, wellbeing and staff professional development. Through regular networking sessions, we share effective practice and innovative strategies. By building strong relationships with our cluster schools, we not only support each other's professional development but also create a shared approach to improve pupil outcomes and wellbeing across our community.

## Review of School Policies

The Governing Body is continually reviewing school policies on a rolling programme in line with Welsh Government, Local Authority and Central South Consortium guidance (as appropriate). As they are agreed, the relevant policies are placed on the school website for everyone to access [Policies](#).

## School Prospectus

Our school prospectus contains a variety of information about the school, performance data, sporting arrangements, additional learning needs provision, admissions, curriculum and the organisation of the school. Recent updates include updated photographs; school governor details; class/staffing changes and updates on term dates. Copies are available on the school website [www.bracklapprimary.co.uk](http://www.bracklapprimary.co.uk) ([School prospectus](#)) hard copies are available from the school office.

## Term Dates

Term dates for the year 2024/25			
This table contains term dates for year 2024/25	Autumn Term 2024	Spring Term 2025	Summer Term 2025
Begins	Monday 2nd September 2024	Monday 6 <sup>th</sup> January 2024	Monday 28 <sup>th</sup> April 2025

## Term dates for the year 2024/25

<b>This table contains term dates for year 2024/25</b>	<b>Autumn Term 2024</b>	<b>Spring Term 2025</b>	<b>Summer Term 2025</b>
<b>Half term</b>	Monday 28th October 2024 - Friday 1st November 2024	Monday 24 <sup>th</sup> February 2024 - Friday 28 <sup>th</sup> February 2025	Monday 26 <sup>th</sup> May 2025 - Friday 30 <sup>th</sup> May 2025
<b>Ends</b>	Friday 20th December 2024	Friday 11th April 2025	Monday 21st July 2025